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**Note of EADP Executive Meeting held on Thursday 18th April 2024 from 2-4 pm**

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| **Present** | **Organisation** |
| Pat Togher - **Chair** | Chief Officer, HSCP |
| David Williams | Joint Programme Manager, EADP |
| Ian Davidson | Strategic Commissioning and Planning Officer, EADP |
| Neil Stewart | Planning and Commissioning Officer, EADP |
| Lorna Watt | Change and Delivery Officer EADP |
| Linda Irvine Fitzpatrick | Strategic Lead Thrive Edinburgh, Substance Use and SRO, Prevention and Early Intervention |
| Moira Pringle | Head of Strategic Planning Finance HSCP |
| Angela Voulgari | Lead officer: Equally Safe Edinburgh committee |
| Adele Hill | Chair of SUNE |
| Flora Ogilvie | PH Consultant, NHSL PH |
| Anna Duff | Interim North West Locality Manager |
| Neil Whiteside | Chief Inspector, Police Scotland |
| Kat Paterson | Primary Care Addiction & Mental Health Nurse Team Leader |
| Claire Borthwick | Team Leader, IHTT |
| Kerry Humphries |  |
| Patricia Burns | SE Mental Health & Substance Misuse Manager |
| Carys Moodie - **Minutes** | Business Support Administrator, EADP |
| **Apologies** | **Organisation** |
| Mike Massaro Mallinson | Operations Manager EHSCP |
| Carey Fuller | Senior Manager, Justice, CEC |

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| **1.** | **Welcome from the Chair and apologies**  Pat welcomed all to the meeting and apologies were noted. |  |
| **2.** | **Minutes of previous meeting (Paper 1)** |  |
|  | The minutes were agreed. |  |
| **3.** | **Action Log** |  |
|  | David reported that the action log has been updated detailing progress made from last meeting. |  |
| 4. | **Terms of Reference** |  |
|  | Pat confirmed that the group were content with the TOR.  It was noted that a number o partners were not routinely represented at the Executive and Pat agreed he would write to directors and chairs of partnerships as appropriate to confirm representation.  It was agreed that David would circulate the final TOR with version number and date. | **PT**  **DW** |
| **5,** | **Finance** |  |
| 5.1 | Savings Target |  |
| 5.2 | ADP Financial Report 2023-24 and ADP Financial Forecast |  |
|  | The finance papers had, unfortunately, not been circulated. Moira gave a brief summary and confirmed that the EIJB would not be allocating the additional funding of £420,000 to the EADP which had been made several year back when there were significant funding reduction to that EADP allocation from the Scottish Government. It was noted that plans need to be made to ensure balance budget for 2025-26. It was agreed that the newly established Joint Commisisoning Group would focus on this.  It was agreed that David would circulate the papers prepared and this would be an agenda item a the next EADP meeitng in June. | **LIF**  **DW** |
| **6.** | **Performance** |  |
| **6.1** | **MAT Standards and MIST Annual Report** |  |
|  | Ian presented information on the expected performance evaluation for the EADP’s implementation of MAT standards in 2024-25. It is likely that we will receive to “green for full implementation in the year for the key standards. This is a significant improvement from last year and Pat commended people for all their hard work. It was agreed that EADP officers and H&SCP managers consider how to celebrate this achievement and communicate it to staff, especially staff working in the recovery hubs, EDMAC, Harm Reduction and Edinburgh Access Place staff.  It was highlighted that, despite changes in practice and increases in funding, the total number of people on protective OST has declined over the last 2 years. It was agreed that Ian would bring an analysis on this to the next Executive.  Anna agreed that she would continue to ensure that Mandatory training for locality staff would continue to be prioritised – and that she and Linda would meet to discuss different training approaches. | **DW**  **LIF**  **AD**  **ID**  **AD**  **LIF** |
| 6.2 | **Experiential Evidence**  MAT standards experiential engagement involved peer research with people attending all the main treatment Hubs. 47 surveys were completed and 5 families contributed to a survey focussed on their experiences of treatment access. It was agreed that Iain would circulate summary slides to Executive members. | **ID** |
| **7.** | **Strategy Development** |  |
| **7.1** | **Drug Checking Services and Safer Drug Consumption facilities** |  |
|  | David reminded members that the EADP Executive in December 2023 and the CEC Policy and Sustainability Committee on 12 March 2024) received both studies. David summarised progress and next steps:  **Drug Checking services:** There is ongoing national work on developing these in other Scottish cities and the anticipated cost of these services is relatively low. EADP officers have joined the national development group and will prepare a costed proposal by September 2024 for consideration by the EADP  **Supervised Drug Consumption facilities:** Both the EADP and the P&S committee agreed that introducing an SDCF should come at no detriment to existing services that reduce drug and alcohol-related harms but acknowledged that the evidence is clear SDCF provision will save lives, produce wider community benefits and potentially help people access other services.  The EADP and EIJB require confidence that additional financial support will be forthcoming on conclusion of the service development and approval from the Lord Advocate. The Chair of the Edinburgh Alcohol and Drug Partnership (EADP) and some elected members have each initiated discussions with national government decision makers to ascertain the potential financial envelope for provision. Depending on the outcomes of these discussions, a comprehensive implementation plan will be developed.  The P&S committee further agreed that should additional funding be needed beyond Government allocations, the council, EIJB and NHS should also explore options for funding on the basis of a third each with final proposals being brought to full council for approval in light of the global evidence on cost-effectiveness suggesting that SDCF provision can lead to overall savings for all three bodies. They requested that the EADP will work with all partners to bring proposals to the EIJB and CEC for decision.  It was noted that Pat is convening a meeting with SG. COPFS. Police Scotland and senior managers to agreed next steps. | **DW**  **PT** |
| **7.2** | **Draft Strategy: Co-production Summary and Context, Priorities and Delivery** |  |
|  | David summarised co-production activity that had taken place from January to April. Linda summarised key messages heard through the co-production process. Members fedback that the process has been involving and had generated lots of good discussion and debate.  David described existing commitments that are to be reflected in the strategy. These include:  **Existing commitments and plans**   * Delivery of core treatment including Harm reduction and recovery interventions, support for carers, * Alcohol whole population measures, surveillance and data systems, * recovery community support * grants to reduce isolation and offer people access to more employability and other meaningful activity * MAT standards plans, including roll out to criminal justice * Developing Whole family support/ family inclusive practice plan * Securing provision of intermediate care * Expansion of residential rehab * Practice improvement work focussing on response to stimulants and Benzoes * Lived and living experience engagement programme * Drug checking service * Re-commissioning of CAPSU services * Review of young people’s D&A services * Recommissioning of hubs   There was also discussion of key areas of potential new activity which have been identified through the process. These are areas where the ADP has not, historically, had specific actions and to which it has not hitherto committed:  **Possible new priorities 2024-27**  **Service improvement**   * Develop a Partnership wide Workforce development plan and programme * Contribute to the development of case management systems * Contribute to the development of a complex needs service * Develop a Local alcohol treatment framework   **Service development**   * Safer Drugs Consumption facility and/ or MAP * Support the development oftemp and supported accommodation for a range of substance use related goals * Co-produce a new model of community services (to redevelop the hubs) including considering out of hours services for a) crisis support and b) community development.   **Strategic development/ influencing**   * Develop **a** programme ofanti-stigma work including a media engagement plan to convey key messages about substance use (anti stigma, pro treatment use, recovery positive) * Develop an early intervention and prevention programme focussing on primary prevention in schools and treatment of C&YPO at risk of developing D&A problems * Develop an FASD prevention and intervention strategy   The group agreed that all of the proposed additional priorities were valid and needed but were mindful of the resource implications and the need to develop and maintain a balanced budget. It was agreed that Linda and Davi would work on next draft and circulated in advance of the next Executive. | **LIF DW** |
| 8. | **Commissioning** |  |
| 8.1 | Draft Specification of CAPSU |  |
|  | Neil outlined the current service, brief impact assessment, service outline and potential outcomes.  Members were invited to consider   * Were they happy with the process? * Were these the appropriate outcomes? * Was there concern over the timeline and start date of the new service.   The new service would be due to start on 1st January which is a particularly difficult time for vulnerable families and to change over to a new service. It would have a potential impact on staff also.  Adele requested whether we could look at other procurement models given we have a very good service producing good outcomes. EADP agreed to look at the possibility of other procurement options. Kat suggested the Warwick-Edinburgh Mental Wellbeing Scale could be used to assess improvement in adults’ wellbeing. Adele highlighted that a Children’s Rights Impact Assessment (CRIA) should be carried out on any change to service. Pat wished to comment after the meeting on the outcomes given the lack of time for discussion.  Members were invited to contribute thoughts and feedback including consideration of outcomes and KPIs by email to Neil. The next iteration will then be created by Neil to members in advance of the Executive. | **All**  **NS** |
| **9.** | **Service Redesign** |  |
| 9.1 | Drug Treatment Testing Orders  The paper prepared by Carey in advance of today’s meeting will be circulated. Unfortunately, Carey had to send her apologies to the meeting. | **DW** |
| 9.2 | People experiencing multiple disadvantages  Linda detailed the event being held on 9 May which will focus on System Change for people experiencing multiple disadvantages – she agreed to recirculate information on this stakeholder session | **LIF** |
| 10. | **Agenda Setting and Any Other Business** |  |
| 10.1 | **Equally Safe - Position Statement on Commercial Sexual Exploitation**  Angela briefly outlined this but there was insufficient time to discuss and debate fully. It was agreed that David would recirculate paper and ADP members were invited to consider if they could support this position statement . Based on response, it may be to be returned to subsequent meetings agenda | **DW**  **ALL** |
| 11. | **Date of Next Meeting:**  Pat thanked all for attending today and noted that the next meeting is set for Tuesday 4th June at 3p. It will in person meeting and venue is to be confirmed. | **CM** |

21 May 2024